

## **Kerr Vet Group GDPR Client Information Privacy Policy**

All of our employees that have access to, and are associated with, the processing of your personal information are obliged to respect the confidentiality of our clients' information.

We ensure that your information will not be disclosed to government institutions or authorities except if required by law or when requested to by regulatory bodies or law enforcement organisations.

### **DISCLOSURE OF INFORMATION**

Your information may, for the purposes set out in this Privacy Policy, be disclosed for processing to:

- our employees;
- our affiliates;
- third party consultants, contractors or other service providers who may access your personal information when providing services (including but not limited to IT support services, other Vet Practices/Hospitals, Laboratories) to us;
- government bodies and law enforcement agencies and in response to other legal and regulatory requests;
- auditors or contractors or other advisers auditing, assisting with or advising on any of our business purposes,
- any jurisdiction where we operate.
- We do not share, sell or distribute your Personal Data with unrelated third parties

### **YOUR RIGHTS IN RELATION TO YOUR INFORMATION**

You can write to us at any time to obtain a copy of your information and to have any inaccuracies corrected. Where appropriate, you may have your personal information erased, rectified, amended or completed. Please write to Kerr Veterinary Group, 5 Windsor Place, Bridge of Weir, PA11 3AF.

You can withdraw consent for us to process your data at any time by contacting the Practice directly or by submitting the request via the following link:  
[www.kerrvetgroup.com/consent-form/](http://www.kerrvetgroup.com/consent-form/)

Any information relating to services/fees which have been invoiced cannot be deleted as under VAT rules from Customs and Excise and tax rules from HM Government. Please quote your name and address. We should be grateful if you would also provide brief details of the information of which you would like a copy or which you would like to be corrected (this helps us to more readily locate your data).

We will require proof of your identity before providing you with details of any personal information we may hold about you.

We will keep your information/data for a total of 7 years after your animal has passed away or moved to another Practice in accordance with guidelines from the Vet

Defence Society. Requests to delete Personal Data are subject to any applicable legal and ethical reporting or document retention obligations imposed on us.

### **NOTIFICATION OF CHANGES TO THIS STATEMENT**

We are continually improving our methods of communication and adding new functionality and features to our systems and services. Because of these ongoing changes, changes in the law and the changing nature of technology, our data practices will change from time to time. If and when our data practices change, we will notify you of the changes via this page. We encourage you to check this page frequently.